CONSTITUTION

ARTICLE I

Name

The name of this association shall be The Waynesboro Fish and Game Protective Association, Incorporated, Waynesboro, Pennsylvania.

ARTICLE II

Objectives

The purposes for which this Club is organized are to conserve, restore, and manage the game, fish, and other wild life and itâ€™s habitat in Waynesboro, Franklin County, Pennsylvania and its environs. To seek to procure better fishing and hunting for sportsmen; to promote and maintain friendly relations with land owners and sportsmen; to support and encourage stream improvement and reforestation projects; to cooperate in obtaining proper respect for, and observation of the fish and game laws; and so far as possible, to spread knowledge of useful wildlife among the residents of Waynesboro and vicinity.

ARTICLE III

Membership

Sec. 1 - Any person who is a resident within twenty five (25) miles of the Waynesboro Fish and Game Protective Association, Inc.; and a citizen of the United States of America and being of suitable character and evidencing an interest in the furtherance of the objectives of this corporation shall be eligible for membership upon payment of the initiation fee and annual dues in advance, and who further agrees to abide by and be subject to the Constitution and By-Laws of this corporation. Any person who shall become a member of the corporation but subsequently moves outside of the twenty (25) mile radius as aforesaid shall be eligible for continuing his membership in said corporation, so long as his dues are paid in full and are not in arrears. At no time shall the total member of the Waynesboro Fish and Game Protective Association, Inc. of all classes exceed the total of four thousand (4,000).
(Amendment adopted July 19, 1974), (Amendment adopted September 17, 2014)

Sec. 2 - The membership shall consist of:

1. Active Members
2. Senior Citizen Members
3. Junior Members (Amendment adopted November 15, 2006)
4. Honorary Members.

(Amendment adopted September 17, 2014)

Sec. 3 - Active members shall be any individual age sixteen (16) to age fifty-nine (59) inclusive whose dues are paid in full and are not in arrears. Said classification shall include

active members who shall pay their dues annually and life members who shall pay a stated lump sum which shall be determined by the Board of Directors from time to time.
(Amendment adopted September 20, 2006)

Sec. 4 - Senior citizen members shall be any individual age sixty (60) and over whose dues are paid in full and are not in arrears. Said Classification shall include senior citizens members who shall pay their dues annually. It shall be the responsibility of the individual to apply for senior citizen membership status. (Amendment adopted July 19, 1979)

Sec. 5 - Junior members shall be any individual age six (6) to fifteen (15) inclusive, whose dues are paid in full and not in arrears. Further, any individual who will be sixteen (16) years of age on or before February 1st of the new membership year must purchase an Active membership for that new membership year.
(Amendment adopted September 20, 2006), (Amendment adopted September 17, 2014)

Sec. 6 - Honorary memberships may be bestowed upon any suitable individual who shall have demonstrated exceptional acknowledgement or furtherance of the objectives of the Waynesboro Fish and Game Protective Association, Inc. Said individual may be awarded the honorary membership in the corporation by the nomination of the Board of Directors and elected by a majority vote of the members present. No fee or dues shall be required of such honorary members.
(Amendment adopted November 15, 2006)

Sec. 7 â€“ Any member of the Board of Directors must work at least eight (8) assigned bingo nights per membership year (i.e. 1 February through 31 January) and any member of the Board cannot absent themselves from two (2) consecutive assigned bingo nights, unless they shall offer at the next monthly Board meeting an excuse for said absence which is satisfactory to the President. Directors who violate this policy shall be deemed to have resigned as a member of said Board and cease to be a member thereof. The vacancy created as aforesaid shall be filled by the Board of Directors.
(Amendment adopted September 17, 2014)

ARTICLE IV

Meetings

Sec. 1 - The annual meeting of the association shall be held on the third Wednesday in January of each year, at such time and place as the Board of Directors may designate.

Sec. 2 - At such meetings the order of business shall be:

1. Minutes of the previous meeting
2. Report of the officers and Board of Directors.
3. New business
4. Election of the officers and directors for the ensuing term.

Sec. 3 - Regular meetings of the association shall be held at such places and dates as may be deemed suitable by the Board of Directors but there shall be no less than one regular meeting each month, except at the discretion of the Board of Directors, regular meetings may be discontinued during the summer months.

Sec. 4 - A special meeting of the association may be called by the Board of Directors or on written request of the President or whenever he is requested to do so by a written request of not less than ten (10) Active and/or Senior members specifying the object of the meeting; and provided that no less than five (5) days written notice of such special meeting shall be given to every Active and Senior member stating the purpose of the meeting.
(Amendment adopted September 17, 2014)

Sec. 5 - Active or Senior citizen members present and no others, shall participate in the election of officers or vote on any matters brought before the association.

Sec. 6 - The Board of Directors shall meet on the first Wednesday of each month at such time and place as the Board of Directors may designate.
(Amendment adopted November 15, 2006)

Sec. 7 - Notice of every annual meeting of the association shall be mailed by the secretary to every member at least five (5) days before the date of such meeting.

ARTICLE V

Quorum

Sec. 1 - At regular meetings not less than ten (10) Active and/or Senior members including three (3) from the Board of Directors shall constitute a quorum for the transacting of business.
(Amendment adopted September 17, 2014)

Sec. 2 - At meetings of the Board of Directors a majority of the total members of the board shall constitute a quorum and the majority vote of the directors present at any such meeting shall prevail.
(Amendment adopted September 17, 2014)

ARTICLE VI

Management

Sec. 1 - The management of the association shall be vested in a Board of Directors consisting of the President, Vice President, Secretary, Treasurer, Assistant Treasurer and maximum of twenty-four (24) directors.
(Amendment adopted September 20, 2006), (Amendment adopted September 17, 2014)

ARTICLE VII

Officers and How Elected

Sec. 1 - The President, Vice President, Secretary, Treasurer, and Assistant Treasurer shall be elected by a majority vote of the Active and Senior members present at the annual meeting and shall hold office for one (1) year or until their successors are elected. Provided, however, the President, Vice President, Secretary, Treasurer, and Assistant Treasurer shall not be eligible to succeed themselves in office for more than four (4) one (1) year periods and shall not be eligible thereafter to be elected to that office until the expiration of one (1) year.
(Amendment adopted November 15, 2006), (Amendment adopted September 17, 2014)

Sec. 2 - The Directors shall be elected by a majority vote of the Active and Senior members present at the annual meeting and shall hold office for three years.
(Amendment adopted September 17, 2014)

Sec. 3 - In the event of a vacancy in any office the Board of Directors shall elect some Active or Senior member in good standing to fill the unexpired term until the next general election.
(Amendment adopted September 17, 2014)

Sec. 4 - Financial Secretary shall be appointed after recommendation of the President and approved by Board of Directors. He shall hold office for one (1) year or until his successor is appointed.
(Amendment adopted November 21, 1973)

Sec. 5 - Qualification of Officers and Directors: No one under the age of eighteen (18) shall be eligible to hold the office of Director or Officer of the Corporation.
(Amendment adopted January 18, 1989)

ARTICLE VIII

Amendments to Constitution

Sec. 1 - The Constitution may be amended by a two-thirds (2/3) vote of the Active and Senior members present, provided that a written notice of such proposed amendment shall be provided to the Board of Directors and approved by a two-third (2/3) vote of the whole said Board and provided further that notice of the proposed amendment shall be mailed to all members of the association by the Secretary at least ten (10) days prior to the meeting at which said proposed amendment is to be voted upon.
(Amendment adopted September 17, 2014)

ARTICLE IX

Voluntary Dissolution

Sec. 1 - The association may be dissolved at a special meeting by an eighty percent (80%) affirmative vote of the Active and Senior members present, providing written notice be mailed to each member by the Secretary at least ten (10) days before the time of such meeting stating the purpose for which the meeting is to be called together with such other action as may be legally required.
(Amendment adopted September 17, 2014)

Sec. 2 - The assets of the association shall be liquidated and the proceeds used to improve the hunting and fishing conditions around Waynesboro, Pennsylvania and its environs by such means as may be decided upon by the Board of Directors.

BY-LAWS

ARTICLE I

Name

The name of this association shall be The Waynesboro Fish and Game Protective Association, Incorporated, Waynesboro, Pennsylvania.

ARTICLE II

Membership and Dues

Sec. 1 - Dues for the various classifications of membership shall be established upon the recommendation of the Board of Directors.
(Amendment adopted November 15, 2006)

Sec 2 - Applicants for membership shall pay such initiation fee and yearly dues as set annually upon the recommendation of the Board of Directors, said payment shall be payable in advance.
(Amendment adopted November 15, 2006)

Sec. 3 - Applications for membership shall be submitted to the Membership Committee, which Committee shall consider said applications for membership and report their findings on each applicant to the Board of Directors together with their recommendation on each said application.
(Amendment adopted January 20, 1971)

Sec. 4 - Each application for membership shall be considered by the Board of Directors at its monthly meeting next after said Membership Committee shall make its report and recommendation to said Board of Directors. No applicant shall be admitted to membership in this Association until his application shall be submitted to the Board of Directors as aforesaid and approved by a majority vote of the whole of said Board. (Amendment adopted January 20, 1971)

Sec. 5 - Any member whose payment of yearly dues is in arrears 30 days shall be notified by the Financial Secretary, and if not paid within 30 days from said notification, shall be suspended. The only exception to this Section shall be in case of serious illness or other causes beyond control, in which case the final disposition shall be left to the discretion of the Board of Directors.
(Amendment adopted January 20, 1971), (Amendment adopted September 17, 2014)

Sec. 6 - Any member suspended for non-payment of dues must again make application for membership.

(Amendment adopted January 20, 1971)

ARTICLE III

Duties of Officers and Committees

(A) Board of Directors

Sec. 1 - The Board of Directors shall have the power to manage all the affairs of the association on any and all questions relating in any manner whatsoever thereto and to make all contracts necessary for the proper transaction of all business. They shall have entire jurisdiction over all matters pertaining to the care, control, supervision, and management of the association and its finances and all appropriations shall be made by them.

Sec. 2 - The Board shall meet for the transaction of business on the first Wednesday of each month and at any other time at the call of the President or any two (2) board members, provided notice shall be given to each member of the Board at least five (5) days before the time appointed for said meeting. (Amendment adopted September 20, 2006), (Amendment adopted September 17, 2014)

Sec. 3 - At the annual meeting of the association the Board of Directors shall make a full report of their proceedings during the preceding fiscal year and recommend such measures as they may deem advisable.

Sec. 4 - The Board of Directors may fill any vacancy among the Officers or Directors by a vote of the majority of those present at a regular monthly meeting of such Board, such election to be for the unexpired term.

Sec. 5 - The Board of Directors shall be the final court of appeals for any disputes arising within the association.

Sec. 6 - Any member of the Board of Directors who shall absent himself from three (3) consecutive monthly meetings of such Board, unless he shall offer at the next monthly meeting an excuse for his absence which is satisfactory to the President, shall be deemed to have resigned as a member of said Board and cease to be a member thereof. The vacancy created as aforesaid shall be filled by the Board of Directors.
(Amendment adopted January 18, 1989)

Sec. 7 - The officers namely, President, Vice President, Secretary, Treasurer, and Assistant Treasurer shall represent this association at all meetings of other organizations. In case of inability of an officer to attend, an alternate shall be appointed by the majority vote of the Board of Directors present.
(Amendment adopted September 17, 2014)

Sec. 8 - The Board of Directors shall have the following specific powers:

a. To make rules for the conduct of the members of the association and for their use of the associationâ€™s property

b. To suspend or expel a member for any conduct in violation of rules, or behavior improper or prejudicial to the interest of the association.
c. To fix and enforce penalties for the violation of rules.
d. To remit penalties for offenses against rules.
e. To prescribe rules for the admission of strangers or guests to the privileges of the association.
f. To call special meetings of the association to consider special subjects.
g. To prescribe additional duties for any of the officers, in addition to those herein set forth.

(Amendment adopted September 17, 2014)

(B) President

Sec 1-The President shall preside at all meetings of the association and Board of Directors and enforce all rules, policies and regulations of the association. He shall perform such other duties as shall be imposed upon him by resolution of the Board of Directors. The President shall, with the secretary, sign all written contracts and written obligations of the association.
(Amendment adopted September 17, 2014)

Sec. 2 - The President shall not vote in any meeting of the Board of Directors except in cases where a tie exists in which case he shall cast the deciding vote.

Sec. 3 - The President shall appoint committees as required for prudent management of the organization.
(Amendment adopted November 15, 2006)

(C) Vice President

Sec. 1 - In the absence of the President his duties shall be performed by the Vice President. In the event of the death or disability of the President, the Vice President shall act until the Board of Directors fills the office. He shall perform such other duties as may be assigned to him by the Board of Directors.
(Amendment adopted September 20, 2006), (Amendment adopted September 17, 2014)

(D) Secretary

Sec. 1 - The Secretary shall keep the minutes and other official reports of the association. He shall conduct the official correspondence of the association. He shall keep all records, books, documents and papers relating to the association. He shall perform such other duties as may be assigned to him by the Board of Directors.

(E) Treasurer

Sec. 1 - The Treasurer shall keep accounts of all monies received by him and deposit same promptly in the name of the association in such bank as shall be designated by the Board of Directors. He shall not pay out any money of the association except in such manner and for

such purposes as shall be approved by the Board of Directors. At each monthly meeting the Board of Directors, he shall make a statement of the financial condition of the association and at the annual meeting of the association he shall submit a detailed report of the financial condition of the association for the preceding fiscal year, which report shall be audited by accountants designated by the Board of Directors. He shall perform such other duties as may be assigned to him by the Board of Directors.

Sec. 2 - The Treasurer shall be bonded by a surety company for such an amount as the Board of Directors shall determine annually and the cost of same to be borne by the association.

(F) Assistant Treasurer

Sec.1 â€" In the absence of the Treasurer to perform all duties of the Treasurer as in part (E) above.
(Amendment adopted September 17, 2014)

Sec.2 â€" The Assistant Treasurer shall be bonded by a surety company for such an amount as the Board of Directors shall determine annually and the cost of same to be borne by the association.
(Amendment adopted September 17, 2014)

(G) Financial Secretary

Sec.1 - The Financial Secretary shall keep all records, books, documents, and papers pertaining to the membership of the association. He shall keep records of all members of the association and note on such records the payment of yearly dues. He shall sign all cards for membership in the association. He shall notify the Board of Directors of all members who are suspended from the association for non-payment of dues. He shall notify any member whose dues become thirty (30) days in the arrears. He shall perform such other duties as may be assigned to him by the Board of Directors.

Sec. 2 - The Financial Secretary shall be bonded by a surety company for such an amount as the Board of Directors shall determine annually and the cost of same to be borne by the association.
(Amendment adopted September 17, 2014)

(H) Committees

Sec. 1 - The president shall appoint committees as determined to be necessary for the proper functioning of the organization. Each committee shall consist of a chairperson and as many Officers, Directors and members as deemed necessary by the President at the time. The President shall outline the duties responsibilities and authorities of the committee provided said duties, responsibilities, and authorities are approved by a majority vote of the Directors present at any regular or special meeting called for such purpose.
(Amendment adopted September 20, 2006), (Amendment adopted September 17, 2014)

ARTICLE IV

Finances

Sec. 1 - There shall be no disbursement of the funds of the association for any purpose whatsoever, unless done so in the following manner:

a. Disbursements are to be made by check.
b. An itemized sales slip/invoice bearing the signature of the authorized purchaser must be presented to the Treasurer covering purchased materials and/or services.
c. An itemized list of disbursements made the preceding month will be presented by the Treasurer to the Board of Directors for review at the regular Board meeting.
d. Annually the members of the Board of Directors will review and approve a 12 month operating and capital budget. Such budgets will be approved on a majority vote of the board members present at a regular board meeting or special board meeting called for that purpose.
e. Guidance delineating the purchasing authority rules and limits of the Committee Chairpersons, Officers and/or designated budget holders will be established by the members of the Board of Directors and provided to the Committee Chairpersons and Officers at the time of budget approval. Such rules and limits will be approved on a majority vote of the board members present at a regular meeting or special meeting called for that purpose. During the budget year (i.e. calendar year) the Board of Directors may at their discretion amend/change existing or issue new purchasing authority rules and limits.
f. Disbursements in the amount of $1000 or more shall require payment by check signed by two parties (e.g. Treasurer and Assistant Treasurer)

(Amendment adopted September 17, 2014)

Sec. 2 - No cash shall be advanced to any officer or member for the purchase of any material without approval of the Board of Directors.

Sec. 3 - Funds of the association shall not be used by any officer or member for personal use. Anyone suspected of violation of this section shall be ordered to appear before the Board of Directors for investigation, and if found guilty, shall be immediately suspended from membership in this association.

Sec. 4 - With the appointment of any Committee requiring an expenditure of money, an amount shall be specified as to how much such a Committee may properly spend.

Sec. 5 - Any chairman of a Committee, Officers, or Members receiving funds for the association from any source shall transfer such funds to the Treasurer or Financial Secretary accompanied by an itemized statement.

(Amendment adopted November 21, 1973)

ARTICLE V

Property

Sec. 1 - A Custodian of personal property shall be appointed for a period of one year by the President. The Custodian shall compile and maintain an inventory of the associationsâ€™ personal property (e.g. tools, tractors, mowers, tables, excludes land, buildings, and structures). It shall be the duty of the custodian to keep all articles at the place or places designated by the Board of Directors, and shall permit withdrawal or use of same only by written order from some authorized Officer of Director of the association.
(Amendment adopted September 20, 2006)

Sec. 2 - The President shall appoint, on an annual basis, a Director or member at large to serve as custodian of personal property.
(Amendment adopted September 20, 2006)

ARTICLE VI

Elections

Sec. 1 - The number of Directors authorized to serve the association is twenty-four (24); seven (7) to be elected for a three (3) year term, each annual general membership meeting, and one will be appointed by the President each year. Provided, however, the Director appointed by the President shall be eligible only to serve for a term of three (3) years, unless reappointed by the President or elected by the membership.
(Amendment adopted January 28, 1989), (Amendment adopted September 17, 2014)

Sec. 2 - Nominations for Officers and Directors shall close ten (10) calendar days prior to the date of the election.
(Amendment adopted September 20, 2006)

ARTICLE VII

Amendments to the BY-LAWS

Sec. 1 - The By-Laws may be amended by majority vote of the Active and Senior members present, provided that a written notice of such proposed amendment shall be submitted to the Board of Directors and approved by a majority vote of the whole of said Board; and provided further that notice of the proposed amendment shall be mailed ten (10) days prior to the meeting at which said proposed amendment is to be voted upon.
(Amendment adopted September 17, 2014)

CODE OF CONDUCT

Rules and Regulations
Waynesboro Fish & Game
Protective Association, Inc.

The Waynesboro Fish and Game Protective Association, Inc., by its Board of Directors, has established the following rules, regulations and procedures by which all members of the Association must abide. Violation of such may cause said member to have his membership

suspended or annulled. Said rules and regulations for conduct may be amended, changed and added to from time to time at the discretion of the Board.
(Amendment adopted September 17, 2014)

Any member may be subject to suspension or annulment of his membership privileges for any of the following reasons;
(Amendment adopted November 15, 2006)

1. Conviction of violation of any Federal or State Fish and Game law as adopted by their agencies from time to time.
   (Amendment adopted November 15, 2006)
2. Damage or destruction of property or facilities owned by the Waynesboro Fish and Game Protective Association, Inc.
3. Defamatory abuse of harassment against the Waynesboro Fish and Game Protective Association, Inc. and of its Officers, Directors or Members.
4. Vulgarity, use of profanity, any immoral conduct or being under the influence of alcohol or drugs while on the property owned or leased by the Waynesboro Fish and Game Protective Association, Inc.
5. Any conduct which is contrary or likely to endanger the character of objectives of the Waynesboro Fish and Game Protective Association, Inc.
6. Any conduct or act deemed by the Board of Directors to have the potential to result in physical harm to another person.
   (Amendment adopted November 15, 2006)
7. Any conduct deemed by the Board of Directors to be inappropriate.
   (Amendment adopted November 15, 2006), (Amendment adopted September 17, 2014)

For any violation, the Board of Directors of the Waynesboro Fish and Game Protective Association, Inc., at itsâ€™ discretion, will notify the member believed to be responsible for said violation. Notification shall include the following:

1. Statement that a violation has occurred and the member is believed to be responsible;
2. Description of the violation;
3. Date and approximate time violation is believed to have occurred;
4. Statement detailing the range of possible penalties;
   (Amendment adopted November 15, 2006)

Said notification shall be in writing and signed by the President and Secretary and shall be mailed by means of certified mail to the address of the member as carried on the rolls of the Association. The member, after receipt of said notification, shall have five (5) days to notify said Association in writing of a request for a hearing on said charges made against him by the Association. The President of said Association shall have the authority to establish a hearing date and appoint a committee of the Directors consisting of five (5) to conduct and hold the hearing. The committee shall make a report to the Board of Directors at the next regularly

scheduled meeting thereof, and the Board of Directors shall decide on a two-third (2/3) majority vote of those members of the Board present to either suspend of annul the membership of said violating member or to dismiss the charges made against said member.

This policy of Suspension or Annulment of the membership privileges was adopted as a supplement to Article III, Section Eight (8) of the Constitution and By-Laws of the Waynesboro Fish and Game Protective Association, Inc. by the undersigned presidentially appointed committee, this 14th day of February, nineteen hundred and seventy-nine (1979).

Joseph F. Toms, Vice President

Douglas G. McCleaf, Secretary

John W. Eigenbrode, Treasurer

℞• Lincoln E. Shank, Financial Secretary

Ernest W. Ressler, Director

Officers serving during the amendments made on September 20, 2006 and November 15, 2006 were:
Leroy Benshoff, President
Robert Reed, Vice President
Vernon Socks, Secretary
Mark Murray, Treasurer
Ronald S. Miller, Financial Secretary

Officers serving during the time the amendments were made on September 17, 2014 were:
Ronald L. Miller, President
Gregory Shank, Vice President
Ken Flasher, Secretary
Vernon Socks, Treasurer
Richard Stickley, Assistant Treasurer

HOME

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